A green and black hawk logo

Description automatically generated

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade:\_\_\_\_\_\_\_\_

Student ID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Off Campus Agreement for

Dual Credit Courses

This form must be submitted for any dual credit courses you are taking on a college campus (not at Hug High or online) during the school day. Your counselor cannot approve a permission to enroll form without this completed agreement. It is the student's responsibility to understand how college classes can be used to complete high school requirements by working with their counselor.

I agree to the following:

* Half of the dual credit classes must be on the Hug HS campus (4 of 8 or 3 of 6 if student has an off campus).
* No more than 4 dual credit classes are permitted per semester, (concurrent enrollment not included) if taking 8 classes, no more than 3 if the student has 2 off campuses.
* If the course is offered on campus as concurrent enrollment, students are not allowed to take the same class as a dual credit off-campus class (exceptions may be granted for scheduling conflicts).
* No dual credit classes shall overlap with a Hug High School class in any way. Students will not be permitted to come late or leave class early to attend a college class off campus, even for transportation purposes. Please allow a minimum of 30 minutes between classes to drive and park at the college attending.

|  |  |  |  |
| --- | --- | --- | --- |
| Student Signature |  | Date: |  |
| Parent/Guardian Signature |  | Date: |  |
| Administrator Signature |  | Date: |  |

**Please submit this form to your counselor after obtaining all signatures.**